

Data Entry Guide for *Compliance Assist!* Reporting SLO Data

Office of Institutional Assessment, University of Florida Office of the Provost

Assessment Method:

- List the assignment, exam, project, etc.
- If this is a sample, describe the sampling procedure used

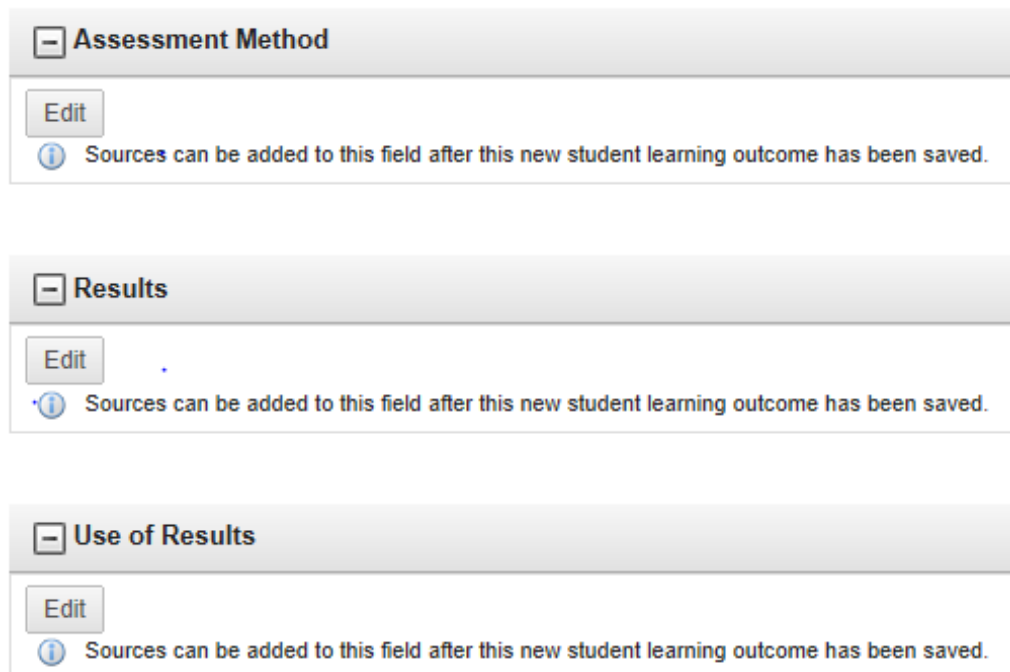
Results:

- Enter the criterion for success. The “criterion for success” is the minimum percentage of students who pass the assessment that you consider to be acceptable for your program. *If the criterion is less than 70%, provide a rationale.*
- State: “X number of students passed the assessment out of a total of Y students, for a percentage of Z%”.
- State: This meets/does not meet the criterion for success.
- Attach the data you shared with your faculty (student names redacted). NOTE: Please have raw data available in case it is requested.

Use of Results:

- State who reviewed the results.
- Refer to the results that were reviewed.
- State actions taken in past tense. For example:
 - “Based on our review, we decided to...”
 - “We modified our SLO #1 because the data indicated that...”
 - “We changed the course content for ABCXXXX effective fall 20XX because the data revealed that...”

Compliance Assist data entry window for SLOs:



The screenshot displays three distinct data entry sections, each with a grey header bar and a white content area. The first section is titled 'Assessment Method' and contains an 'Edit' button and a blue information icon with the text 'Sources can be added to this field after this new student learning outcome has been saved.' The second section is titled 'Results' and also contains an 'Edit' button and the same information icon and text. The third section is titled 'Use of Results' and contains an 'Edit' button and the same information icon and text.

When you click “edit”, a text window opens – enter the text and attach any documents, then “update.”